

MILILANI TOWN ASSOCIATION
BOARD OF DIRECTORS MEETING

NO. 364

TIME AND PLACE The 364th regular meeting of the Mililani Town Association Board of Directors was held on Wednesday, May 21, 2008 at 7:00 p.m. in the Conference Room of Recreation Center III at 95-281 Kaloapau Street, Mililani Town, Hawaii.

CALL TO ORDER President, Farouk Wang called the meeting to order at 7:00pm.

ROLL CALL Silent roll call noted the following directors were present and absent respectively:

PRESENT Farouk Wang Eric Matsumoto Glenn Yoshimori
Michelle Kidani Will Kane Lester Ogawa
Ed Oshiro

ABSENT Greg Sitar Roger Babcock

MANAGEMENT REPRESENTATIVES Calvin Maeda, Wayne Sekiya, Kevin Murphy, Dianne Hara, Kimberly Ventura, Karen Oshiro and Laurie Usui.

QUORUM The required number of directors to constitute a quorum was present.

GUEST SPEAKERS None

APPROVAL OF AGENDA The agenda was approved as circulated.

MINUTES The Board of Directors Minutes of April 16, 2008 was approved as circulated.

HOMEOWNERS FORUM None

PRESIDENT'S REMARKS Recreation Center VII's Blessing and Grand Opening on June 7, 2008.

"General Manager's Expectations" due for all Directors by June 1, 2008.

Thank you to Calvin Maeda, Kevin Murphy and Karen Oshiro for their hard work and efforts in the Union Negotiations.

Standard Operating Procedure for Committee Materials:
1. Two weeks prior to the meeting, Managers to work with the Committee Chair on the agenda.
2. Email soft copy of the agenda and material to all committee members and include directors not on the committee, on the Friday preceding the meeting.
3. Provide hard copies at the meeting

Quarterly Board Meeting Dinners. Snacks provided at meetings in between quarterly meetings.

TREASURER'S REPORT The financial report for March 2008 was reviewed by the Board and accepted subject to audit.

COMMITTEE REPORTS

AUDIT & FINANCE President, Farouk Wang reported that the Audit & Finance Committee met on May 13, 2008. There are two items requiring Board action.

BUILDING & GROUNDS Committee Chair, Michelle Kidani reported that the Building & Grounds Committee met on May 7, 2008. There are no items requiring Board action.

MGT. & PERSONNEL Committee Chair, Eric Matsumoto reported that the Management & Personnel Committee met on May 7, 2008. There are no items requiring Board action.

MEMBER RELATIONS President, Farouk Wang reported that the Member Relations Committee met on May 13, 2008. There are seven items requiring Board action.

RECREATION Committee Chair, Will Kane reported that the Recreation Committee met on May 7, 2008. There are no items requiring Board action.

DESIGN Design minutes for April 14, 2008 were circulated.

MANAGER'S REPORT The General Manager's Report was circulated for the directors to review.

DISCUSSION ITEMS None

UNFINISHED BUSINESS None

CONSENT DECREE Moved and seconded by Ogawa and Matsumoto to accept Special Resolutions #607, #618, #619, #620, #621 and #622. Motion carried.

NEW BUSINESS

REVISED ADMIN. RESOL. #6: Moved and seconded by Yoshimori and Matsumoto to adopt Revised Administrative Resolution No. 6: Maintenance Assessment Notices Procedures. Motion carried unanimously.

SPECIAL RESOL. NO. #617: Moved and seconded by Yoshimori and Kane to adopt Special Resolution No. 617: to Allocate Additional \$160,000 to the 2008-09 RRP/CIP FY Budget to Complete Recreation Center VII's Youth Center. Motion carried unanimously.

SPECIAL RESOL. NO. #611: Moved and seconded by Yoshimori and Matsumoto to adopt Special Resolution No. 611: Increase Design Review Fees. Friendly motion to amend the Resolution by adding the effective date of August 1, 2008 to the last paragraph, "NOW THEREFORE, BE IT RESOLVED THAT..." Motion to amend approved unanimously. Main motion as amended carried unanimously.

REVISED ADMIN. RESOL. #40: Moved and seconded by Yoshimori and Oshiro to adopt Revised Administrative Resolution No. 40: Covenant Enforcement Standard Operational Procedures (SOP). Motion carried unanimously.

REVISED POLICY RESOL. #12: Moved and seconded by Yoshimori and Kane to adopt Revised Policy Resolution No. 12: Open Communication. Motion carried unanimously.

REVISED ADMIN RESOL. #14: Moved and seconded by Yoshimori and Ogawa to adopt Revised Administrative Resolution No. 14: Committee Chairman/Vice-Chairman Assignment Procedures. Motion carried unanimously.

REVISE ADMIN. RESOL. #17: Moved and seconded by Yoshimori and Kidani to adopt Revised Administrative Resolution No. 17: Board Access and Internal Controls for M.T.A. Documents. Motion carried unanimously.

ANNOUNCEMENTS

Next Board of Directors Meeting is scheduled for Wednesday, June 18, 2008 at 7:00 PM at Recreation Center III, Conference Room.

Recreation Center VII Blessing and Grand Opening on Saturday, June 7, 2008 at 9:00am.

ADJOURNMENT

Not having any further business to come before the Board, the meeting was adjourned at 8:00 p.m.

RESPECTFULLY SUBMITTED,



Glenn Yoshimori,
Secretary

GY/lu