

Mililani Town Association Bulletin Board Agreement Form

Date: _____

Contact Person: _____

Phone Numbers: (Work) _____ Cell Phone _____

Mailing Address _____ City _____ State: Hawaii Zip: _____

Email Address _____

Dates requesting: _____ to _____ (Thursday thru Wednesday for weekly requests only)

Rec 3

Rec 7

TYPE OF POSTING (please circle)

For Sale

Help Wanted

Services

Lost Pet

Lost Items

Crime Warnings

Other: _____

All postings are Free

APPROVED SIZES:

- 3 ½ x 2
- 3 x 5
- 4 ¼ x 5 ½.
- 8 ½ x 11 (based on space availability)

POSTINGS/ADS SHALL BE SUBJECT TO THE FOLLOWING:

- a. A sample of the posting/ad shall be submitted to MTA for approval
- b. Postings/ads should be clear, easy to read and shall be tastefully done
- c. Orientation paper style: Landscape only
- d. No profanity or material that is illegal or related to illegal activities. Images related to weapons, contraband or criminal misconduct are banned from all bulletin boards.
- e. Postings/ads MTA considers inappropriate will not be permitted.
- f. Postings/ads shall be placed for a period of seven (7) days, Thursday thru Wednesday per agreement for weekly requests only. Request for postings/ads will be taken on a first come, first served basis up to 4 weeks in advance. Postings/ads are due on Tuesday before they are posted.
- g. The Mililani Town Association reserves the right to rescind this posting/ad placement without advance notice.
- h. Mililani Town Association does not endorse and/or is not responsible for the merchandise or services advertised.

REQUESTOR SIGNATURE: _____ DATE: _____

DATE _____

STAFF INITIAL _____

APPROVED BY _____