

**MILILANI TOWN ASSOCIATION
BOARD OF DIRECTORS MEETING**

NO. 402

TIME AND PLACE	The 402nd regular meeting of the Mililani Town Association Board of Directors was held on Wednesday, November 21, 2012 at 7:00 p.m. in the Conference Room of Recreation Center III at 95-281 Kaloapau Street, Mililani, Hawaii.
CALL TO ORDER	President, Will Kane called the meeting to order at 7:03 p.m.
ROLL CALL	Silent roll call noted the following directors were present and absent respectively:
PRESENT	Will Kane Glenn Yoshimori Bob Barrett Josie Hart Ka'anehe Rodney Park
EXCUSED ABSENCE	Michelle Kidani, Farouk Wang, Neil Takeda and Dianne Hara – Accounting Manager.
UNEXCUSED ABSENCE	Roger Babcock
MANAGEMENT REPRESENTATIVES	David O'Neal, Laurie Usui, Katherine Cueva, Mei Linn Park, Guy Makimoto, Carol Shimabuku and Ashley Russell.
QUORUM	The required number of directors to constitute a quorum was present.
HOMEOWNER FORUM	None
GUESTS	None
APPROVAL OF AGENDA	The agenda was revised to remove Greg Ushijima, CPA from GUESTS. The agenda was approved as amended.
MINUTES	The Board of Directors Minutes for October 17, 2012 were unanimously approved as circulated.
PRESIDENT'S REMARKS	President Kane thanked everyone for attending the night before Thanksgiving and expressed his appreciation. President Kane congratulated Katherine Cueva – Covenants and Design Manager for passing the CMCA examination. President Kane referred to the Castle and Cooke Koa Ridge Advisory Board vacancy and stated that if anyone would like to become a member, to please contact him.
TREASURER'S REPORT	The Financial Report for September 2012 and the Delinquent Report were reviewed by the Board.
<u>COMMITTEE REPORTS</u>	
AUDIT & FINANCE	Committee Vice-Chair, Glenn Yoshimori reported that the Audit & Finance Committee met on November 14, 2012. Three items submitted requiring board action.

- BUILDING & GROUNDS** Committee Chair, Bob Barrett reported that the Building & Grounds Committee met on November 7, 2012. One item submitted requiring Board action.
- MGT. & PERSONNEL** President, Will Kane reported that the Management and Personnel Committee met on November 7, 2012. One item submitted requiring Board action.
- MEMBER RELATIONS** Committee Chair, Josie Hart Ka'anehe reported that the Member Relations Committee met on November 14, 2012. One item submitted requiring Board action.
- GOVERNMENT AFFAIRS** None
- DESIGN** Design minutes for October 15, 2012 were circulated.
- MANAGER'S REPORT** The General Manager's Report for November 2012 was reviewed.
- DISCUSSION ITEMS** Certificate of Appreciation – Board discussed whether Mililani Town Association should award Certificates of Appreciation to elected officials who have completed their term(s) and to outstanding citizens.
- UNFINISHED BUSINESS** None

NEW BUSINESS

- APPROVE THE PLANNING AND IMPLEMENTATION OF A STARBUCKS/WIRELESS CAFÉ IN THE REC. 7 FAMILY ROOM:** Moved by Glenn Yoshimori and seconded by Bob Barrett to accept the approval of the planning and implementation of a Starbucks/wireless café in the rec. 7 family room. **In favor:** Glenn Yoshimori, Bob Barrett, Josie Hart Ka'anehe and Rodney Park. **Against:** None. Motion carried unanimously.
- APPROVE THE MTA SAFETY MANUAL:** Moved by Glenn Yoshimori and seconded by Josie Hart Ka'anehe to accept the approval of the MTA Safety Manual. **In favor:** Glenn Yoshimori, Bob Barrett, Josie Hart Ka'anehe and Rodney Park. **Against:** None. Motion carried unanimously.
- ADMINISTRATION RESOLUTION NO. 42 – APPROVE THE REVISION TO ESTABLISH GUIDELINES FOR THE PUBLICATION AND DISTRIBUTION OF A MTA NEWSLETTER:** Moved by Glenn Yoshimori and seconded by Rodney Park to accept the approval of the revision to establish guidelines for the publication and distribution of a MTA newsletter. **In favor:** Glenn Yoshimori, Bob Barrett, Josie Hart Ka'anehe and Rodney Park. **Against:** None. Motion carried unanimously.

APPROVE THE SELECTION OF ALLIED SECURITY FENCE TO REPLACE THE KUAOA REDWOOD FENCE WITH VINYL: Moved by Glenn Yoshimori and seconded by Rodney Park to accept the approval of the selection of Allied Security Fence to replace the Kuaoa redwood fence with vinyl. **In favor:** Glenn Yoshimori, Bob Barrett, Josie Hart Ka'anehe and Rodney Park. **Against:** None. Motion carried unanimously.

APPROVE THE SELECTION OF OMIZU ARCHITECTURE TO PROVIDE ARCHITECTURAL SERVICES FOR THE REC. 7 PAVILION: Moved by Glenn Yoshimori and seconded by Rodney Park to accept the approval of the selection of Omizu Architecture to provide architectural services for the rec. 7 pavilion. **In favor:** Glenn Yoshimori, Bob Barrett, Josie Hart Ka'anehe and Rodney Park. **Against:** None. Motion carried unanimously.

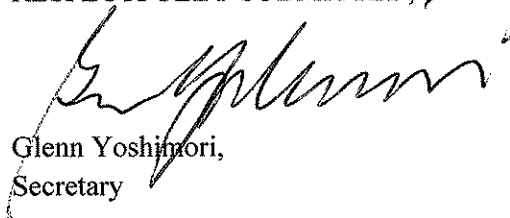
APPROVAL OF FY 2013-2014 DEPARTMENT BUDGETS: Moved by Glenn Yoshimori and seconded by Bob Barrett to accept the approval of the FY 2013-2014 Department Budgets. **In favor:** Glenn Yoshimori, Bob Barrett, Josie Hart Ka'anehe and Rodney Park. **Against:** None. Motion carried unanimously.

ANNOUNCEMENTS Next Board Meeting is scheduled for January 16, 2013 at 7:00 p.m. at Recreation Center III Conference Room.

Executive Session to follow adjournment of this Board meeting.

ADJOURNMENT Having no further business before the Board, the meeting was adjourned at 7:47 p.m.

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink, appearing to read "Glenn Yoshimori". The signature is written in a cursive style with a large, sweeping initial "G".

Glenn Yoshimori,
Secretary

GY/ar