

**MILILANI TOWN ASSOCIATION
BOARD OF DIRECTORS MEETING**

NO. 403

TIME AND PLACE	The 403rd regular meeting of the Mililani Town Association Board of Directors was held on Wednesday, January 16, 2013 at 7:00 p.m. in the Conference Room of Recreation Center III at 95-281 Kaloapau Street, Mililani, Hawaii.		
CALL TO ORDER	President, Will Kane called the meeting to order at 7:04 p.m.		
ROLL CALL	Silent roll call noted the following directors were present and absent respectively:		
PRESENT	Will Kane Roger Babcock Rodney Park	Glenn Yoshimori Josie Hart Ka'anehe	Farouk Wang Bob Barrett
EXCUSED ABSENCE	Michelle Kidani and Neil Takeda.		
MANAGEMENT REPRESENTATIVES	David O'Neal, Dianne Hara, Laurie Usui, Katherine Cueva, Mei Linn Park, Guy Makimoto, Carol Shimabuku and Ashley Russell.		
QUORUM	The required number of directors to constitute a quorum was present.		
HOMEOWNER FORUM	None		
GUESTS	Greg Ushijima, CPA – Reviewed the financial statements and supplementary schedules for years ended March 31, 2012 and 2011, and the independent auditors' report. Patrick Oki, Mark Zender and Boomer Henthorne, PKF Pacific Hawaii LLP		
RECESS	At 7:20 p.m., President, Will Kane called a recess of the meeting with no objections.		
EXECUTIVE SESSION	At 7:21 p.m., President, Will Kane called an Executive Session with the Board of Directors, Patrick Oki, Mark Zender, and Boomer Henthorne of PKF Pacific Hawaii LLP. The risk analysis recommendations and findings were reviewed and discussed.		
RECONVENED	President, Will Kane reconvened the meeting at 8:12 p.m.		
APPROVAL OF AGENDA	The agenda was approved as circulated.		
MINUTES	The Board of Directors Minutes for November 21, 2012 were unanimously approved as circulated.		
PRESIDENT'S REMARKS	President Kane thanked the Board and staff members and wished everyone a Happy New Year. President Kane thanked Bob Barrett for volunteering to represent MTA on the Castle and Cooke Koa Ridge Advisory Board. President Kane thanked the Board members and staff who were in the Ad Hoc Committee for their time and efforts.		

TREASURER'S REPORT The Financial Report for October 2012, the Financial Report for November 2012 and the Delinquent Report were reviewed by the Board.

COMMITTEE REPORTS

AUDIT & FINANCE Committee Chair, Farouk Wang reported that the Audit & Finance Committee met on January 9, 2013. Two items submitted requiring Board action.

BUILDING & GROUNDS Committee Chair, Bob Barrett reported that the Building & Grounds Committee met on January 8, 2013. One item submitted requiring Board action.

MGT. & PERSONNEL President, Will Kane reported that the Management and Personnel Committee met on January 8, 2013. One item submitted requiring Board action.

MEMBER RELATIONS Committee Chair, Josie Hart Ka'anehe reported that the Member Relations Committee met on January 9, 2013. Three items submitted requiring Board action.

GOVERNMENT AFFAIRS None

DESIGN Design minutes for November 19, 2012 and December 10, 2012 were circulated.

MANAGER'S REPORT The General Manager's Report for January 2013 was reviewed.

UNFINISHED BUSINESS None

NEW BUSINESS

APPROVAL OF MULTIPLE SMALLER PAVILIONS FOR RECREATION CENTER 7: Moved by Glenn Yoshimori and seconded by Roger Babcock to accept the approval of multiple smaller pavilions for Recreation Center 7. **In favor:** Glenn Yoshimori, Farouk Wang, Roger Babcock, Josie Hart Ka'anehe, Bob Barrett and Rodney Park. **Against:** None. Motion carried unanimously.

APPROVAL OF THE REVISION OF ARTICLE X IN EMPLOYEE HANDBOOK: Moved by Glenn Yoshimori and seconded by Roger Babcock to accept the approval of the revision of Article X in Employee Handbook. **In favor:** Glenn Yoshimori, Farouk Wang, Roger Babcock, Josie Hart Ka'anehe, Bob Barrett and Rodney Park. **Against:** None. Motion carried unanimously.

APPROVAL OF ENCROACHMENT LETTER TO BE SENT TO OWNERS OF LOTS ADJACENT TO MTA GREENBELT: Moved by Glenn Yoshimori and seconded by Roger Babcock to accept the approval of encroachment letter to be sent to owners of lots adjacent to MTA greenbelt. **In favor:** Glenn Yoshimori, Farouk Wang, Roger Babcock, Josie Hart Ka'anehe, Bob Barrett and Rodney Park. **Against:** None. Motion carried unanimously.

APPROVAL TO FORWARD TO ANNUAL MEETING A SUSPENSION OF PRIVILEGES RESOLUTION, PER 421JA-(E) REQUIREMENTS: Moved by Glenn Yoshimori and seconded by Roger Babcock to accept the approval to forward to annual meeting a suspension of privileges resolution, per 421JA-(E) requirements. **In favor:** Glenn Yoshimori, Farouk Wang, Roger Babcock, Josie Hart Ka'anehe, Bob Barrett and Rodney Park. **Against:** None. Motion carried unanimously.

APPROVAL OF REVISED ADMINISTRATIVE RESOLUTION NO. 77 – TO AUTHORIZE OTHER ORGANIZATIONS TO POST SIGNS ON MTA COMMON AREA: Moved by Glenn Yoshimori and seconded by Roger Babcock to accept the approval of revised Administrative Resolution No. 77 – To Authorize Other Organizations to Post Signs on MTA Common Area. **In favor:** Glenn Yoshimori, Farouk Wang, Roger Babcock, Josie Hart Ka'anehe, Bob Barrett and Rodney Park. **Against:** None. Motion carried unanimously.

APPROVAL OF \$2050 FOR SUPPORT OF COMMUNITY ASSOCIATIONS INSTITUTE (CAI) LAC: Moved by Farouk Wang and seconded by Roger Babcock to accept the approval of \$2050 for support of Community Associations Institute (CAI) LAC. **In favor:** Glenn Yoshimori, Farouk Wang, Roger Babcock, Josie Hart Ka'anehe, Bob Barrett and Rodney Park. **Against:** None. Motion carried unanimously.

APPROVAL OF ADMINISTRATIVE RESOLUTION NO. 128 – APPROVAL OF ANNUAL COMMUNITY ASSOCIATIONS INSTITUTE (CAI) MEMBERSHIP FOR DIRECTORS: Moved by Glenn Yoshimori and seconded by Roger Babcock to accept the approval of Administrative Resolution No. 128 – Approval of annual Community Associations Institute (CAI) membership for Directors. **In favor:** Glenn Yoshimori, Farouk Wang, Roger Babcock, Josie Hart Ka'anehe, Bob Barrett and Rodney Park. **Against:** None. Motion carried unanimously.

APPOINT EKIMOTO & MORRIS, LLLC AS LEGAL COUNSEL FOR THE MILILANI TOWN ASSOCIATION: Moved by Roger Babcock and seconded by Farouk Wang to accept the approval to appoint Ekimoto & Morris, LLLC as legal counsel for the Mililani Town Association. **In favor:** Farouk Wang, Roger Babcock, Josie Hart Ka'anehe, Bob Barrett and Rodney Park. **Against:** Glenn Yoshimori. Motion carried.

DISCUSSION ITEMS-
Reconstitution of Recreation Committee: The Board discussed the reconstitution of the Recreation Committee and decided this discussion item will be tabled until further notice.
Status of Government Affairs Committee: The Board discussed the status of the Government Affairs Committee and decided this discussion item will be tabled until the Board of Directors meeting on June 19, 2013.

ANNOUNCEMENTS
Next Board Meeting is scheduled for February 20, 2013 at 7:00 p.m. at Recreation Center III Conference Room.

Executive Session to follow adjournment of this Board meeting.

ADJOURNMENT

Having no further business before the Board, the meeting was adjourned at 9:10 p.m.

RESPECTFULLY SUBMITTED,



Glenn Yoshimori,
Secretary

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