

**MILILANI TOWN ASSOCIATION
BOARD OF DIRECTORS MEETING**

NO. 406

TIME AND PLACE	The 406th regular meeting of the Mililani Town Association Board of Directors was held on Wednesday, May 15, 2013 at 7:00 p.m. in the Conference Room of Recreation Center III at 95-281 Kaloapau Street, Mililani, Hawaii.
CALL TO ORDER	President, Will Kane called the meeting to order at 7:02 p.m.
ROLL CALL	Silent roll call noted the following directors were present and absent respectively:
PRESENT	Will Kane Bob Barrett Roger Babcock Josie Hart Ka'anehe Neil Takeda Rodney Park
EXCUSED ABSENCE	Glenn Yoshimori, Farouk Wang and Michelle Kidani.
MANAGEMENT REPRESENTATIVES	David O'Neal, Katherine Cueva, Laurie Usui, Guy Makimoto, Carol Shimabuku, Judith Guillermo and Ashley Russell.
QUORUM	The required number of directors to constitute a quorum was present.
HOMEOWNER FORUM	None
GUESTS	Richard Ekimoto – Board Training.
APPROVAL OF AGENDA	The agenda was revised to change the title of New Business item D. The agenda was approved as amended.
MINUTES	The Board of Directors Minutes for April 17, 2013 were unanimously approved as circulated.
PRESIDENT'S REMARKS	President Kane thanked the Board and managers and encouraged everyone to attend the upcoming Special Events.
TREASURER'S REPORT	The Financial Report for March 2013 was reviewed by the Board.
<u>COMMITTEE REPORTS</u>	
AUDIT & FINANCE	President, Will Kane reported that the Audit & Finance Committee met on May 8, 2013. Three items submitted requiring Board action.
BUILDING & GROUNDS	Committee Chair, Roger Babcock reported that the Building & Grounds Committee met on May 7, 2013. No items submitted requiring Board action.
MGT. & PERSONNEL	Committee Chair, Bob Barrett reported that the Management & Personnel Committee met on May 7, 2013. Three items submitted requiring Board action.

MEMBER RELATIONS Committee Chair, Josie Hart Ka'anehe reported that the Member Relations Committee met on May 8, 2013. Two items submitted requiring Board action.

GOVERNMENT AFFAIRS None

DESIGN Design minutes for April 8, 2013 were circulated.

MANAGER'S REPORT The General Manager's Report for May 2013 was reviewed.

UNFINISHED BUSINESS None

NEW BUSINESS

APPROVAL OF THE INSTALLATION OF TWO ADDITIONAL BASKETBALL BACKBOARDS AT RECREATION CENTER 7: Moved by Roger Babcock to accept the approval of the installation of two additional basketball backboards at Recreation Center 7. **In favor:** Will Kane, Bob Barrett, Roger Babcock, Josie Hart Ka'anehe, Neil Takeda and Rodney Park. **Against:** None. Motion carried unanimously.

APPROVAL OF CONVERSION OF PART-TIME ACCOUNTS PAYABLE CLERK TO FULL-TIME ACCOUNTS PAYABLE CLERK: Moved by Roger Babcock to accept the approval of conversion of part-time Accounts Payable Clerk to full-time Accounts Payable Clerk. **In favor:** Will Kane, Bob Barrett, Roger Babcock, Josie Hart Ka'anehe, Neil Takeda and Rodney Park. **Against:** None. Motion carried unanimously.

APPROVAL OF SPECIAL EVENTS COORDINATOR JOB DESCRIPTION: Moved by Roger Babcock to accept the approval of Special Events Coordinator job description. **In favor:** Will Kane, Bob Barrett, Roger Babcock, Josie Hart Ka'anehe, Neil Takeda and Rodney Park. **Against:** None. Motion carried unanimously.

APPROVAL OF REVISED ACCOUNTING JOB DESCRIPTIONS: Moved by Roger Babcock to accept the approval of revised Accounting job descriptions. **In favor:** Will Kane, Bob Barrett, Roger Babcock, Josie Hart Ka'anehe, Neil Takeda and Rodney Park. **Against:** None. Motion carried unanimously.

APPROVAL OF REVISED ORGANIZATIONAL CHART: Moved by Roger Babcock to accept the approval of revised Organizational Chart. **In favor:** Will Kane, Bob Barrett, Roger Babcock, Josie Hart Ka'anehe, Neil Takeda and Rodney Park. **Against:** None. Motion carried unanimously.

APPROVAL TO STUDY A MTA HOMEOWNER RECREATION COMMITTEE AS PART OF THE LONG-TERM STRATEGIC PLANNING: Moved by Roger Babcock to accept the approval to study a MTA Homeowner Recreation Committee as part of the long-term strategic planning. **In favor:** Will Kane, Bob Barrett, Roger Babcock, Josie Hart Ka'anehe, Neil Takeda and Rodney Park. **Against:** None. Motion carried unanimously.

APPROVAL OF REVISED ADMINISTRATIVE RESOLUTION NO. 51 – SUSPENSION OF PRIVILEGES OF DELINQUENT HOMEOWNERS: Moved by Roger Babcock to accept the approval of revised Administrative Resolution No. 51 – Suspension of Privileges of Delinquent Homeowners. **In favor:** Will Kane, Bob Barrett, Roger Babcock, Josie Hart Ka’anehe, Neil Takeda and Rodney Park. **Against:** None. Motion carried unanimously.

RECESS At 8:15 p.m., President, Will Kane called a recess of the meeting with no objections.

EXECUTIVE SESSION At 8:15 p.m., President, Will Kane called an Executive Session with the Board of Directors.

RECONVENED President, Will Kane reconvened the meeting at 8:18 p.m.

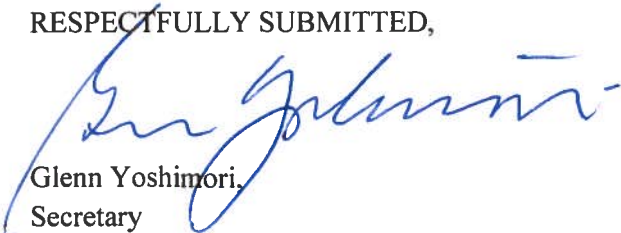
DISCUSSION ITEMS None

ANNOUNCEMENTS Next Board Meeting is scheduled for June 19, 2013 at 7:00 p.m. at Recreation Center III Conference Room.

Executive Session to follow adjournment of this Board meeting.

ADJOURNMENT Having no further business before the Board, the meeting was adjourned at 8:20 p.m.

RESPECTFULLY SUBMITTED,



Glenn Yoshimori,
Secretary

GY/ar