

**MILILANI TOWN ASSOCIATION
BOARD OF DIRECTORS MEETING**

NO. 415

TIME AND PLACE	The 415th regular meeting of the Mililani Town Association Board of Directors was held on Wednesday, June 18, 2014 at 7:00 p.m. in the Conference Room of Recreation Center III at 95-281 Kaloapau Street, Mililani, Hawaii.
CALL TO ORDER	President, Bob Barrett called the meeting to order at 7:00 p.m.
ROLL CALL	Silent roll call noted the following directors were present and absent respectively:
PRESENT	Bob Barrett Glenn Yoshimori Roger Babcock Will Kane Neil Takeda Rodney Park Michael Magaoay
ABSENT	Michelle Kidani – Vice President and Josie Hart Ka’anehe – Secretary.
MANAGEMENT REPRESENTATIVES	David O’Neal, Lynelle Tamashiro, Katherine Cueva, Laurie Usui, Danny Cardona, Kaleo Perreira, Carol Shimabuku, and Ashley Russell.
QUORUM	The required number of directors to constitute a quorum was present.
HOMEOWNER FORUM	None
GUESTS	Dela LaFleur, Asst. GM, Ewa by Gentry Community Association
APPROVAL OF AGENDA	The agenda was approved as circulated.
MINUTES	The Board of Directors Minutes for May 21, 2014 were unanimously approved as circulated.
PRESIDENT’S REMARKS	President Barrett thanked Lynelle Tamashiro – Controller for the beneficial financial training session provided to the Board of Directors on June 10, 2014. President Barrett expressed his excitement for the completion of the Rec. Center VII projects currently in progress.
TREASURER’S REPORT	The Financial Reports for May 2014 were reviewed by the Board and accepted subject to audit.
<u>COMMITTEE REPORTS</u>	
GOVERNMENT AFFAIRS	None
DESIGN	Design minutes for May 12, 2014 were circulated.
MANAGER’S REPORT	The General Manager’s Report for June 2014 was reviewed.
RECESS	At 7:37 p.m., President Bob Barrett called a recess of the meeting with no objections.

UNFINISHED BUSINESS

At 7:37 p.m., the Board adjourned into Executive Session by unanimous consent to consider and discuss item A. Approve to accept the transfer of perimeter areas from Castle & Cooke.

RECONVENED

President Bob Barrett reconvened the meeting at 7:57 p.m.

AGENDA AMENDED

The agenda was revised to move Unfinished Business item A to New Business item K. The agenda was approved as amended.

NEW BUSINESS

- A. APPROVE ADMINISTRATIVE RESOLUTION NO. 131 – PRIORITY OF PAYMENT: Moved by Glenn Yoshimori to approve Administrative Resolution No. 131 – Priority of Payment. **In favor:** Bob Barrett, Glenn Yoshimori, Roger Babcock, Will Kane, Neil Takeda, Rodney Park, and Michael Magaoay. **Against:** None. Motion carried unanimously.
- B. APPROVE REVISED ADMINISTRATIVE RESOLUTION NO. 007 – DELINQUENT ASSESSMENTS: Moved by Glenn Yoshimori to approve revised Administrative Resolution No. 007 – Delinquent Assessments. **In favor:** Bob Barrett, Glenn Yoshimori, Roger Babcock, Will Kane, Neil Takeda, Rodney Park, and Michael Magaoay. **Against:** None. Motion carried unanimously.
- C. APPROVE CHANGE TO CREDIT CARD ACCEPTANCE METHODS: Moved by Glenn Yoshimori to approve change to credit card acceptance methods. **In favor:** Bob Barrett, Glenn Yoshimori, Roger Babcock, Will Kane, Neil Takeda, Rodney Park, and Michael Magaoay. **Against:** None. Motion carried unanimously.
- D. APPROVE REVISED ADMINISTRATIVE RESOLUTION NO. 130 – PROCEDURES FOR CREATING AD HOC COMMITTEES: Moved by Glenn Yoshimori to approve revised Administrative Resolution No. 130 – Procedures for Creating Ad Hoc Committees. Friendly motion to amend by Will Kane to revise the fifth whereas to read “Ad Hoc Committees shall be made up of Directors, MTA staff, and homeowner volunteers;” Moved by Michael Magaoay to accept the friendly amendment. **In favor:** Bob Barrett, Glenn Yoshimori, Roger Babcock, Will Kane, Neil Takeda, Rodney Park, and Michael Magaoay. **Against:** None. Motion to amend carried unanimously. Moved by Neil Takeda to approve the revised Administrative Resolution No. 130 – Procedures for Creating Ad Hoc Committees as amended. **In favor:** Bob Barrett, Glenn Yoshimori, Roger Babcock, Will Kane, Neil Takeda, Rodney Park, and Michael Magaoay. **Against:** None. Main motion as amended carried unanimously.
- E. APPROVE ASSISTANCE ANIMAL POLICY: Moved by Glenn Yoshimori to approve Assistance Animal Policy. Friendly motion to amend by Will Kane to revise the Assistance Animal Policy and accompanying Confidential Certification Letter to refer to the Association rather than

the Board. Moved by Glenn Yoshimori to accept the friendly amendment. **In favor:** Bob Barrett, Glenn Yoshimori, Roger Babcock, Will Kane, Neil Takeda, Rodney Park, and Michael Magaoay. **Against:** None. Motion to amend carried unanimously. Moved by Roger Babcock to approve Assistance Animal Policy as amended. **In favor:** Bob Barrett, Glenn Yoshimori, Roger Babcock, Will Kane, Neil Takeda, Rodney Park, and Michael Magaoay. **Against:** None. Main motion as amended carried unanimously.

- F. APPROVE REVISED RENTAL AGREEMENT FOR USE OF RECREATIONAL FACILITIES: Moved by Glenn Yoshimori to approve revised Rental Agreement for Use of Recreational Facilities. Friendly motion to amend by Will Kane to remove Rec. Center VII pavilions from the Rental Agreement for Use of Recreational Facilities. Moved by Roger Babcock to accept the friendly amendment. **In favor:** Bob Barrett, Roger Babcock, Will Kane, Neil Takeda, Rodney Park, and Michael Magaoay. **Against:** Glenn Yoshimori. Motion to amend carried. Friendly motion to amend by Will Kane to change the Saturday and Sunday Rec. Center IV pool party times to 10:00am-1:00pm, 1:30pm-4:30pm, and 5:00pm-8:00pm. Moved by Roger Babcock to accept the friendly amendment. **In favor:** Bob Barrett, Glenn Yoshimori, Roger Babcock, Will Kane, Neil Takeda, Rodney Park, and Michael Magaoay. **Against:** None. Motion to amend carried unanimously. Moved by Will Kane to approve revised Rental Agreement for Use of Recreational Facilities as amended. **In favor:** Bob Barrett, Glenn Yoshimori, Roger Babcock, Will Kane, Neil Takeda, and Michael Magaoay. **Against:** Rodney Park. Main motion as amended carried.
- G. APPROVE JANITOR JOB DESCRIPTION: Moved by Glenn Yoshimori to approve Janitor job description. **In favor:** Bob Barrett, Glenn Yoshimori, Roger Babcock, Will Kane, Neil Takeda, Rodney Park, and Michael Magaoay. **Against:** None. Motion carried unanimously.
- H. APPROVE JANITOR SALARY RANGE: Moved by Will Kane to approve Janitor salary range. **In favor:** Bob Barrett, Glenn Yoshimori, Roger Babcock, Will Kane, Neil Takeda, Rodney Park, and Michael Magaoay. **Against:** None. Motion carried unanimously.
- I. APPROVE REVISED ORGANIZATIONAL CHART ADDING JANITOR POSITION: Moved by Will Kane to approve revised Organizational Chart adding Janitor position. **In favor:** Bob Barrett, Glenn Yoshimori, Roger Babcock, Will Kane, Neil Takeda, Rodney Park, and Michael Magaoay. **Against:** None. Motion carried unanimously.
- J. APPROVE APPOINTMENT OF JIM NAKASONE TO THE LANDSCAPE COMMITTEE: Moved by Will Kane to approve appointment of Jim Nakasone to the Landscape Committee. **In favor:** Bob Barrett, Glenn Yoshimori, Roger Babcock, Will Kane, Neil Takeda, Rodney Park, and Michael Magaoay. **Against:** None. Motion carried unanimously.
- K. APPROVE TO ACCEPT THE TRANSFER OF PERIMETER AREAS FROM CASTLE & COOKE: Moved by Will Kane to defer this item of business until the next scheduled Board of Directors Meeting. **In favor:** Bob Barrett, Glenn Yoshimori, Roger Babcock, Will Kane, Neil

Takeda, Rodney Park, and Michael Magaoay. **Against:** None. Motion carried unanimously.

ANNOUNCEMENTS

The Board of Directors will recess in July.

The next Board of Directors Meeting is scheduled for August 20, 2014 at 7:00 p.m. at Recreation Center III Conference Room.

ADJOURNMENT

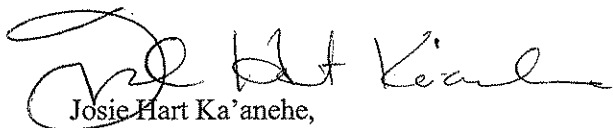
Having no further business before the Board, the meeting was adjourned at 8:47 p.m.

EXECUTIVE SESSION

At 8:47 p.m., the Board went into Executive Session by unanimous consent to discuss General Manager compensation.

The Executive Session was adjourned at 9:40 p.m.

RESPECTFULLY SUBMITTED,



Josie Hart Ka'anehe,
Secretary

JHK/ar