

**MILILANI TOWN ASSOCIATION
BOARD OF DIRECTORS MEETING**

NO. 417

TIME AND PLACE The 417th regular meeting of the Mililani Town Association Board of Directors was held on Wednesday, September 17, 2014 at 7:00 p.m. in the Conference Room of Recreation Center III at 95-281 Kaloapau Street, Mililani, Hawaii.

CALL TO ORDER President, Bob Barrett called the meeting to order at 7:00 p.m.

ROLL CALL Silent roll call noted the following directors were present and absent respectively:

PRESENT Bob Barrett Michelle Kidani Glenn Yoshimori
Roger Babcock Neil Takeda Rodney Park

ABSENT Josie Hart Ka'anehe – Secretary, Will Kane, Michael Magaoay, and David O'Neal – General Manager.

MANAGEMENT REPRESENTATIVES Lynelle Tamashiro, Laurie Usui, Katherine Cueva, Kaleo Perreira, Danny Cardona, Jessica Maclachlan, Carol Shimabuku, and Ashley Russell.

QUORUM The required number of directors to constitute a quorum was present.

APPROVAL OF AGENDA The agenda was approved as circulated.

HOMEOWNER FORUM None

Director Neil Takeda arrived at 7:14 p.m.

GUESTS Presentation from Bank of Hawaii: Edwin Quan – VP & Relationship Manager, Janet Katakura – VP & Senior Portfolio Manager, David Lum – VP & Fixed Income Manager, and Karl Sadanaga – AVP & Relationship Manager.

MINUTES The Board of Directors Minutes for August 20, 2014 were unanimously approved as circulated.

PRESIDENT'S REMARKS President Barrett congratulated staff for another successful Eat the Street Mililani event, and thanked staff for all of their hard work. President Barrett expressed his excitement in attending and being a judge for the Mililani's Got Talent event. President Barrett reminded the Board and staff of the upcoming Make a Difference Day event to be held on October 25, 2014.

TREASURER'S REPORT The Board reviewed the Financial Reports for August 2014. Moved by Glenn Yoshimori to accept the Financial Reports for August 2014, subject to audit. **In favor:** Bob Barrett, Michelle Kidani, Glenn Yoshimori, Roger Babcock, Neil Takeda, and Rodney Park. **Against:** None. Motion carried unanimously.

COMMITTEE REPORTS

GOVERNMENT AFFAIRS None

DESIGN The Design Committee did not have a meeting in August.

MANAGER'S REPORT The General Manager's Report for September 2014 was reviewed.

RECESS At 7:52 p.m., President Bob Barrett called a recess of the meeting with no objections.

UNFINISHED BUSINESS At 7:52 p.m., the Board adjourned into Executive Session by unanimous consent to consider and discuss item A. Approve to accept the transfer of perimeter areas from Castle & Cooke.

RECONVENED President Bob Barrett reconvened the meeting at 8:06 p.m.

A. APPROVE TO ACCEPT THE TRANSFER OF PERIMETER AREAS FROM CASTLE & COOKE: Moved by Glenn Yoshimori to defer this item of business until the next scheduled Board of Directors Meeting. **In favor:** Bob Barrett, Michelle Kidani, Glenn Yoshimori, Roger Babcock, Neil Takeda, and Rodney Park. **Against:** None. Motion carried unanimously.

NEW BUSINESS

A. APPROVE THE INVESTMENT GUIDELINES PROPOSED BY BANK OF HAWAII: Moved by Glenn Yoshimori to approve the investment guidelines proposed by Bank of Hawaii. **In favor:** Bob Barrett, Michelle Kidani, Glenn Yoshimori, Roger Babcock, Neil Takeda, and Rodney Park. **Against:** None. Motion carried unanimously.

B. APPROVE THE BARISTA AND LEAD BARISTA JOB DESCRIPTIONS: Moved by Glenn Yoshimori to approve the Barista and Lead Barista job descriptions. **In favor:** Bob Barrett, Michelle Kidani, Glenn Yoshimori, Roger Babcock, Neil Takeda, and Rodney Park. **Against:** None. Motion carried unanimously.

C. APPROVE THE BARISTA AND LEAD BARISTA SALARY RANGES: Moved by Glenn Yoshimori to approve the Barista and Lead Barista salary ranges. **In favor:** Bob Barrett, Michelle Kidani, Glenn Yoshimori, Roger Babcock, Neil Takeda, and Rodney Park. **Against:** None. Motion carried unanimously.

D. APPROVE THE REVISED ORGANIZATIONAL CHART: Moved by Glenn Yoshimori to approve the revised Organizational Chart. **In favor:** Bob Barrett, Michelle Kidani, Glenn Yoshimori, Roger Babcock, Neil Takeda, and Rodney Park. **Against:** None. Motion carried unanimously.

E. APPROVE OF RETAINING STEVE GELBER AS MTA TAX ATTORNEY AT NEW FIRM: Moved by Glenn Yoshimori to approve retaining Steve Gelber as MTA Tax Attorney at new firm. **In favor:** Bob Barrett, Michelle Kidani, Glenn Yoshimori, Roger Babcock, Neil Takeda, and Rodney Park. **Against:** None. Motion carried unanimously.

DISCUSSION ITEM

A. BOARD REQUESTS FOR BUDGET ITEMS FOR NEXT FISCAL YEAR: The Board will forward requests to David O'Neal – General Manager by the end of the month.


ANNOUNCEMENTS The next Board of Directors Meeting is scheduled for October 15, 2014 at 7:00 p.m. at Recreation Center III Conference Room.

ADJOURNMENT Having no further business before the Board, the meeting was adjourned at 8:17 p.m.

EXECUTIVE SESSION At 8:18 p.m., the Board went into Executive Session by unanimous consent to discuss an MTA employee grievance and the General Manager's contract.

The Executive Session was adjourned at 8:36 p.m.

RESPECTFULLY SUBMITTED,


Josie Hart Ka'anehe,
Secretary

JHK/ar