



Mail To:  
**MILILANI TOWN ASSOCIATION**  
**ATTN. SPECIAL EVENTS**  
 95-303 Kaloapau Street  
 Mililani, HI 96789

**SPECIAL EVENTS ONLY: C P P J R J R D**

INDOOR  OUTDOOR  UPGRADE

SPACE #

AMOUNT:

NOTES:

MILILANI TOWN ASSOCIATION

**2023 AUTUMN FESTIVAL CRAFT FAIR VENDOR APPLICATION**

SATURDAY, SEPTEMBER 23, 2023 | 4:00 PM - 9:00 PM | REC CENTER 5 | 95-1101 Ainamakua Drive, Mililani, HI 96789

**NOTICE: PRICE CHANGES: NEW UPGRADE RATE: \$35 | NO MULTIPLE SPACE DISCOUNT.**

**MAIL-IN DUE DATE: MUST BE RECEIVED BY 4:00 PM ON TUESDAY, AUGUST 8, 2023**

**VENDOR INFORMATION:**

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VENDOR/BUSINESS NAME CONTACT NAME CONTACT PHONE NUMBER \*EMAIL ADDRESS (REQUIRED)

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MAILING ADDRESS CITY STATE & ZIP CODE

<input type="checkbox"/> CRAFTER/ARTIST	<input type="checkbox"/> JEWELRY	<input type="checkbox"/> RETAILER (INCLUDES RETAIL JEWELRY)	<input type="checkbox"/> DISTRIBUTOR	<input type="checkbox"/> PRE-PACKAGED FOOD OR BAKED GOODS
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LIST GENERAL LIST OF ITEMS TO BE SOLD OR SERVICES PROMOTED. INCLUDE CURRENT PHOTOS OR INSTAGRAM NAME FOR CONSIDERATION. **DISTRIBUTORS: LIST ALL BRANDS TO BE SOLD.**

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**SPACE REQUESTS:** | NOTE: OUTDOOR SPACE IS LIMITED. IF AN ALTERNATE INDOOR SPACE IS OKAY – PLEASE INDICATE SO ON YOUR REQUEST. SEE AGREEMENT FOR SPACE GUIDELINES.

<b>CHECK ALL REQUESTS:</b>	<input type="checkbox"/> INDOOR SPACE	<input type="checkbox"/> INDOOR SPACE WITH UPGRADE (+\$35)	<input type="checkbox"/> OUTDOOR SPACE (LIMITED)
NUMBER OF SPACES (MAX 3):	LIST (3) THREE SPACES OR ROW LETTER (NOT GUARANTEED):		
<input type="checkbox"/> INDOOR ELECTRICITY REQUEST* (NOT GUARANTEED)   PURPOSE (REQUIRED):			

\*ELECTRICITY: PRIORITY WILL BE GIVEN TO OUTDOOR VENDORS FOR LIGHTING. OUTDOOR VENDORS MUST PROVIDE THEIR OWN LIGHTS, POWER STRIPS AND EXTENSION CORDS.

**VENDOR RATES:**

<b>MTA MEMBER RATES:</b> <input type="checkbox"/> 1 - \$85 <input type="checkbox"/> 2 - \$170 <input type="checkbox"/> 3 - \$255 MTA CARD # (REQUIRED FOR DISCOUNT): <input type="checkbox"/> UPGRADE (OPTIONAL): <b>ADD \$35*</b>	<b>NON-MEMBER RATES:</b> <input type="checkbox"/> 1 - \$100 <input type="checkbox"/> 2 - \$200 <input type="checkbox"/> 3 - \$300 <input type="checkbox"/> UPGRADE (OPTIONAL): <b>ADD \$35*</b>	<b>TOTAL DUE:</b> <b>*WRITE SEPARATE CHECK FOR \$35 UPGRADE</b>
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**PAYMENT TYPE:**  CHECK | CHECK #  CREDIT CARD AUTHORIZATION FORM

I HAVE HEREBY CAREFULLY READ THIS ENTIRE AGREEMENT, AND IN SIGNING IT, I AGREE TO COMPLY WITH THE TERMS SPECIFIED IN THE MILILANI TOWN ASSOCIATION VENDOR AGREEMENT. All participants agree to follow all State and City & County mandates pertaining to COVID-19 related safety and other rules set by the Mililani Town Association. Specifics will be outlined in VENDOR REMINDERS that will be sent prior to the event. Vendors who chose not to participate once spaces have been assigned must request a refund (less \$20 processing fee) by Friday, September 8, at 4:00 pm (see VENDOR AGREEMENT for CANCELLATION/RETURNED CHECK FEE POLICY).

\*VENDOR'S SIGNATURE (REQUIRED) \_\_\_\_\_ DATE \_\_\_\_\_

**FOR MTA OFFICE USE ONLY:**

RECEIPT #:	DATE:	AMOUNT PAID: \$
METHOD OF PAYMENT:		
<input type="checkbox"/> CASH	<input type="checkbox"/> CHECK   CHECK #	<input type="checkbox"/> CREDIT CARD   <input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> OTHER
STAFF INITIALS:	NOTES:	



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**MILILANI TOWN ASSOCIATION | SPECIAL EVENTS**  
**VENDOR CREDIT CARD AUTHORIZATION FORM**

**EVENT: 2023 AUTUMN FESTIVAL CRAFT FAIR**

**EVENT DATE: SEPTEMBER 23, 2023**

- PLEASE BE SURE YOUR ACCOUNT HAS SUFFICIENT FUNDS.
- \*NO ELECTRONIC SIGNATURES
- ALL INFORMATION IS REQUIRED FOR AUTHORIZATION.
- DON'T FORGET TO ADD \$35 UPGRADE FEE (IF APPLICABLE) TO AUTHORIZED AMOUNT.
- AUTHORIZATION FORMS WILL BE SHREDDED ONCE EVENT IS COMPLETE. **DON'T PRINT ON BACK OF YOUR APPLICATION.**

<b>VENDOR NAME:</b>	
<b>NAME ON CREDIT CARD:</b>	
<b>CREDIT CARD TYPE:</b>	CIRCLE ONE: VISA    MASTERCARD    DISCOVER
<b>CREDIT CARD NUMBER:</b>	
<b>EXP. DATE:</b>	
<b>CID# (3 DIGITS ON BACK OF CARD):</b>	
<b>BILLING ADDRESS:</b>	
<b>CITY, STATE, ZIP CODE:</b>	
<b>AUTHORIZED AMOUNT:</b>	<input type="checkbox"/> UPGRADE (OPTIONAL): <b>ADD \$35*</b>
<b>SIGNATURE*</b>	