



Mail To:
MILILANI TOWN ASSOCIATION
ATTN. SPECIAL EVENTS
 95-303 Kaloapau Street
 Mililani, HI 96789

SPECIAL EVENTS ONLY: C PP J RJ R D

INDOOR OUTDOOR UPGRADE

SPACE #

AMOUNT:

NOTES:

MILILANI TOWN ASSOCIATION

2023 MTA HOLIDAY CRAFT FAIR VENDOR APPLICATION

SATURDAY, DECEMBER 2, 2023 | 4:00 PM - 9:00 PM | REC CENTER 5 | 95-1101 Ainamakua Drive, Mililani, HI 96789

NOTICE: PRICE CHANGES: NEW UPGRADE RATE: \$35 | NO MULTIPLE SPACE DISCOUNT.

MAIL-IN DUE DATE: MUST BE RECEIVED BY 4:00 PM ON TUESDAY, OCTOBER 17, 2023

VENDOR INFORMATION:

| | | | |
|--|--|--|--|
| | | | |
|--|--|--|--|

VENDOR/BUSINESS NAME CONTACT NAME CONTACT PHONE NUMBER *EMAIL ADDRESS (REQUIRED)

| | | |
|--|--|--|
| | | |
|--|--|--|

MAILING ADDRESS CITY STATE & ZIP CODE

| | | | | |
|---|----------------------------------|---|--------------------------------------|---|
| <input type="checkbox"/> CRAFTER/ARTIST | <input type="checkbox"/> JEWELRY | <input type="checkbox"/> RETAILER (INCLUDES RETAIL JEWELRY) | <input type="checkbox"/> DISTRIBUTOR | <input type="checkbox"/> PRE-PACKAGED FOOD OR BAKED GOODS |
|---|----------------------------------|---|--------------------------------------|---|

LIST GENERAL LIST OF ITEMS TO BE SOLD OR SERVICES PROMOTED. INCLUDE CURRENT PHOTOS OR INSTAGRAM NAME FOR CONSIDERATION. **DISTRIBUTORS: LIST ALL BRANDS TO BE SOLD.**

| |
|------------|
| INSTAGRAM: |
|------------|

SPACE REQUESTS: | NOTE: OUTDOOR SPACE IS LIMITED. IF AN ALTERNATE INDOOR SPACE IS OKAY – PLEASE INDICATE SO ON YOUR REQUEST. SEE AGREEMENT FOR SPACE GUIDELINES.

| | | | |
|---|---|--|---|
| CHECK ALL REQUESTS: | <input type="checkbox"/> INDOOR SPACE | <input type="checkbox"/> INDOOR SPACE WITH UPGRADE (+\$35) | <input type="checkbox"/> OUTDOOR SPACE (LIMITED TO 1 SPACE) |
| NUMBER OF SPACES (MAX 3): | LIST PREFERRED (NOT GUARANTEED) ROW LETTER: | | |
| <input type="checkbox"/> INDOOR ELECTRICITY REQUEST* (NOT GUARANTEED) PURPOSE (REQUIRED): | | | |

*ELECTRICITY: PRIORITY WILL BE GIVEN TO OUTDOOR VENDORS FOR LIGHTING. OUTDOOR VENDORS MUST PROVIDE THEIR OWN LIGHTS, POWER STRIPS AND EXTENSION CORDS.

VENDOR RATES:

| | | |
|--|---|---|
| MTA CARD # (REQUIRED FOR DISCOUNT): | NON-MEMBER RATES: <input type="checkbox"/> 1 - \$100 <input type="checkbox"/> 2 - \$200 <input type="checkbox"/> 3 - \$300 | TOTAL DUE: |
| MTA MEMBER RATES: <input type="checkbox"/> 1 - \$85 <input type="checkbox"/> 2 - \$170 <input type="checkbox"/> 3 - \$255 | <input type="checkbox"/> UPGRADE (OPTIONAL): ADD \$35* | *WRITE SEPARATE CHECK FOR \$35 UPGRADE |
| <input type="checkbox"/> UPGRADE (OPTIONAL): ADD \$35* | | |
| PAYMENT TYPE (NO CASH OR CASHIER'S CHECKS PLEASE: | <input type="checkbox"/> CHECK CHECK # | <input type="checkbox"/> CREDIT CARD AUTHORIZATION FORM |

I HAVE HEREBY CAREFULLY READ THIS ENTIRE AGREEMENT, AND IN SIGNING IT, I AGREE TO COMPLY WITH THE TERMS SPECIFIED IN THE MILILANI TOWN ASSOCIATION VENDOR AGREEMENT.

All participants agree to follow all State and City & County mandates pertaining to COVID-19 related safety and other rules set by the Mililani Town Association. Specifics will be outlined in VENDOR REMINDERS that will be sent prior to the event. Vendors who chose not to participate once spaces have been assigned must request a refund (less \$20 processing fee) by Friday, November 17, 2023, at 4:00 pm (see VENDOR AGREEMENT for CANCELLATION/RETURNED CHECK FEE POLICY).

*VENDOR'S SIGNATURE (REQUIRED) _____ DATE _____

FOR MTA OFFICE USE ONLY:

| | | |
|--------------------|-------------------------------|--|
| RECEIPT #: | DATE: | AMOUNT PAID: \$ |
| METHOD OF PAYMENT: | <input type="checkbox"/> CASH | <input type="checkbox"/> CHECK CHECK # <input type="checkbox"/> CREDIT CARD <input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> OTHER |
| STAFF INITIALS: | NOTES: | |



Mail To:
MILILANI TOWN ASSOCIATION
ATTN. SPECIAL EVENTS
 95-303 Kaloapau Street
 Mililani, HI 96789

| |
|--|
| Special Events Only: Notes: |
|--|

MILILANI TOWN ASSOCIATION | SPECIAL EVENTS
VENDOR CREDIT CARD AUTHORIZATION FORM

EVENT: 2023 MTA HOLIDAY CRAFT FAIR

EVENT DATE: DECEMBER 2, 2023

- PLEASE BE SURE YOUR ACCOUNT HAS SUFFICIENT FUNDS. PAYMENTS WILL START BEING PROCESSED ON 10/27/2023.
- *NO ELECTRONIC SIGNATURES
- ALL INFORMATION IS REQUIRED FOR AUTHORIZATION.
- DON'T FORGET TO ADD \$35 UPGRADE FEE (IF APPLICABLE) TO AUTHORIZED AMOUNT.
- AUTHORIZATION FORMS WILL BE SHREDDED ONCE EVENT IS COMPLETE. **DON'T PRINT ON BACK OF YOUR APPLICATION.**

| | |
|---|---|
| VENDOR NAME: | |
| NAME ON CREDIT CARD: | |
| CREDIT CARD TYPE: | CIRCLE ONE: VISA MASTERCARD DISCOVER |
| CREDIT CARD NUMBER: | |
| EXP. DATE: | |
| CID# (3 DIGITS ON BACK OF CARD): | |
| BILLING ADDRESS: | |
| CITY, STATE, ZIP CODE: | |
| AUTHORIZED AMOUNT: | <input type="checkbox"/> UPGRADE (OPTIONAL): ADD \$35* |
| SIGNATURE* | |